

Town of Sheridan, Dunn County Minutes of Town Board Meeting

December 13, 2016 - Sheridan Town Hall

Call to order. Chair Bartlett called the Town Board meeting to order at 8:00 p.m. on December 13, 2016 at Sheridan Town Hall. Board Members present: David Bartlett and Peter Score; quorum established. Also present were Patrolman Tim Ambrose, Treasurer Robin Wirth, Clerk Suzanne Gaines, Plan Commission Chair Jim Hoover and Contractor Tyler Siebert. The November 16 Board minutes were approved. The financial reports for October, November and December were approved.

Public Comment. None. Clerk shared the news that Don Heit, Chair of Town of Dunn, had passed away.

Old Business –

- a. 2017 Elections. Board agreed to establish the Town Hall as the 2017 polling place and to continue with the same Election Inspectors who served the Town very well in 2016: Chief Election Inspectors Marion Siebert and Janet Gundlach, and Election Inspectors Pat Bygd, Janelle Cadman, Catherine Herrlinger, Nancy Schultz and Mary Score. Clerk also mentioned that there is very strong encouragement being made by the Wisconsin Elections Commission for each municipality to use its legal counsel when responding to Open Records requests for election and recount materials. As Sheridan does not retain counsel, we might be exposed to some risk during the process. Chair said the Town could look into retaining some counsel.
- b. Bids on Used Guard Rail. Three bids were received for the guard rail removed from 270th Street. The material was awarded to the high bidder. After payment, it can be picked up whenever the weather permits.
- c. Road Report. Plowing by Antczak has been going satisfactorily. They would be able to deliver salt sand to the Town for \$15.50 per ton; the Board agreed to have them do this.
- d. Annual Review of Hauling Fee. The fee charged per load of material delivered by the Town to Town residents was approved to continue at \$75 per load, for 2017.
- e. Deadline for Non-Candidacy Papers. At this point, only the Clerk is not expected to seek re-election on April 7.
- f. Patrol Assistants, etc. Clerk requested the different types of positions used by the Town be reviewed, as the tax laws, insurance and other requirements need to be followed. After concurring with the IRS distinction between “emergency workers” and “patrol” positions, agreement was reached on which positions were eligible for mileage and per diem. Any existing policies that need to be revised will be presented to the Board in January.

New Business –

- a. 2017 Town Caucus. Agreed that the Caucus would be held on Tuesday, January 10, at 8 p.m. at the Town Hall, to be immediately followed by the Town Board meeting.
- b. 2017 Board of Review. Agreed that **Open Book** and **Board of Review** would be held on May 9. The Town’s Assessor will be available to discuss assessments with property owners during **Open Book**, from 4 to 6 p.m. The **Board of Review** will take formal questions about assessments from 6 to 8 p.m. And the Town Board meeting will begin at 8 p.m.
- c. 2017 Plan Commission. It was proposed that Hoover would continue to serve as Chair, with Mike Boesl and Pete Score to continue as members, on the Town’s Plan Commission. Formal action will be taken in January.

Future Meetings –

- Tuesday, January 10, at 8:00 p.m. – **Town Caucus** (Town Hall)
- Tuesday, January 10, immediately following the Caucus – **Town Board** (Town Hall)
- Tuesday, April 25, 7 p.m. – **Annual Meeting of Electors** (Town Hall)
- Tuesday, April 25, immediately following the Annual Meeting of Electors – **Town Board** (Town Hall)
- Tuesday, May 9, 4:00-6:00 p.m. – **Open Book** (Town Hall)
- Tuesday, May 9, 6:00-8:00 p.m. – **Board of Review** (Town Hall)
- Tuesday, May 9, 8:00 p.m. – **Town Board** (Town Hall)

Open Meetings Law Notice – A quorum of Board members may be present at the following event, which would then qualify as a “meeting” of the Board under Wisconsin Statute 19.82 (2):

- None identified

Adjournment – The meeting was adjourned at 9:09.

Minutes submitted by: Clerk Suzanne Gaines, December 20, 2016